

\* = Required field

\* Customer Contact

Salesperson

\* Customer Name

\* Phone Number

\* Address Line 1

Fax Number

Address Line 2

\* eMail Address

\* City

\* State

\* Zip Code

**General Information**

|                 |                    |                    |             |            |            |
|-----------------|--------------------|--------------------|-------------|------------|------------|
| Project Name    | *Flat Size (W)     | *Flat Size (L)     | *Quantity 1 | Quantity 2 | Quantity 3 |
|                 |                    | X                  |             |            |            |
| Type of Product | *Finished Size (W) | *Finished Size (L) | Quantity 4  | Quantity 5 |            |
|                 |                    | X                  |             |            |            |

**Stock Information**

|             |               |               |                                  |     |            |          |
|-------------|---------------|---------------|----------------------------------|-----|------------|----------|
| Stock Name  | *Stock Grade  | *Stock Weight | <b>If Envelope was selected:</b> |     |            |          |
|             |               |               | #9                               | #10 | #10 Window | Security |
| Stock Color | Other (Stock) |               | Other (env)                      |     |            |          |

**Inks and Coating**

|                    |                    |             |         |                         |       |            |
|--------------------|--------------------|-------------|---------|-------------------------|-------|------------|
| # Colors On Side 1 | # Colors On Side 2 | Varnish     | Aqueous | Uv Coating              | Gloss | Dull/satin |
| Pms #'s            |                    | 1 Side      | 2 Sides | Spot                    | Flood |            |
|                    |                    | Proof       |         |                         |       |            |
|                    |                    | Color Proof |         | Customer Press Approval |       |            |

**Bindery**

|            |        |             |          |                 |
|------------|--------|-------------|----------|-----------------|
| Letterfold | Z-fold | 1/2 Fold    | Gatefold | Closed Gatefold |
| Score      | Perf   | Drill       |          |                 |
| Stitch     |        | Perfectbind |          |                 |

**Additional Job Notes**

Empty text area for additional job notes.